

## Bangalore Turf Club Ltd.

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Date: 17.10.2025

Bangalore Turf Club Ltd. Invites applications for the position of "SECRETARY"

## **Key Responsibilities**

- . Ensure compliances with statutory and regulatory requirements along with GST.
- . Facilitate board meetings, maintain minutes, and advise on corporate governance.
- . Handle communications with regulatory bodies and stake holders.
- . contribute to strategic decision-making process.

## Qualifications:

- . Company Secretary qualification with relevant experience of 10 years
- .. Strong knowledge of corporate law and governance practices.
- . Excellent communication and interpersonal skills.
- . Ability to work in fast paced and challenging environment
- . Should be below 50 years.

## How to apply:

Mail your resume to <a href="mailto:hr@btcraces.com">hr@btcraces.com</a> within 7 days from the date of publication.

By order of the Managing Committee

Bangalore

Dr. Jagannath M.R.

Acting secretary

Bangatore Turf Club Limited